



# **MAHENDRA ARTS & SCIENCE COLLEGE**

**(Autonomous)**

**Affiliated to Periyar University, Salem.**

**Accredited by NAAC with 'A' Grade & Recognized u/s 2(f) and 12(B) of the UGC Act 1956**

**Kalippatti – 637 501, Namakkal (Dt), Tamil Nadu.**

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **IQAC MEETING - I**

**All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that, IQAC meeting – I to be held on (07.08.2021) at 10:30 A.M. in the IQAC committee room of the college.**

#### **Agenda**



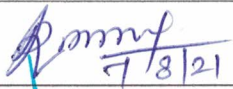

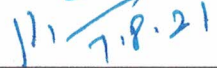
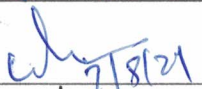





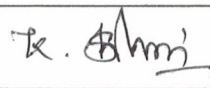
1. Discussion on conducting orientation programs for fresher students
2. Discussion on submission of research and academic planner for the academic year 2021  
2022
3. Discussion on the conduction of financial committee meeting
4. Encouraging the students towards skill based courses
5. Creating awareness among the students to involve competitive examinations through MTRACE
6. Focus on the introduction of value added courses during even semester
7. Discussion on the development of Eco Friendly activities among students and faculty

#### **Members**

8. Any other points with the permission of the chair

## Minutes of the meeting

Minutes of the first IQAC meeting held on (07.08.2021) at 10:30 A.M. in the IQAC committee room of the college

| MEMBERS PRESENT |  |                           | Signature  |
|-----------------|--|---------------------------|--|
| 1               | Principal, Chairperson   | Dr. S. Arjunan            |  7/8/21   |
| 2               | Administrative Director  | Mr. N. Sampathkumar       |  7/8/21   |
| 3               | Controller of Examinations   | Dr. S. Kumeravel          |  7/8/21   |
| 4               | HOD/Department of Bio Technology   | Dr. T. Selvankumar        |  7/8/21   |
| 5               | HOD/Department of Mathematics  | Mr. P. Gopalakrishnan     |  7.8.21   |
| 6               | HOD/Department of BBA  | Mr. C. Sasikumar          |  7/8/21   |
| 7               | HOD/Department of Physics  | Dr. V. Hariharan          |  7/8/21   |
| 8               | HOD/Department of CS & A   | Mrs. M. Sumathi           |  7/8/21  |
| 9               | AP, Department of Physics  | Dr. K. Prabakaran         |  7/8/21 |
| 10              | Proprietor and Director<br>ELIES BIOTECH, Erode                          | Dr. S. Arvinth            |  7/8/21 |
| 11              | Deputy Manager, Mahendra Next<br>Wealth India (P) Ltd.,<br>Mallasamudram | Dr. Arandram<br>Jayagopal |  7/8/21 |
| 12              | IQAC Coordinator   | Dr.K.Selvaraj             |  7/8/21 |

**The matters were discussed during the meeting**

| S. No. | Suggestions from IQAC  | Action Taken Report   |
|--------|--|---|
| 1      | The conduction of orientation programs for first year undergraduate students | Orientation programs have been conducted for freshers   |
| 2      | Planner for both academic and research for the academic year 2021 – 2022     | Academic planner was distributed to all the departments during the month of June                                  |
| 3      | To encourage students to attend competitive examinations through MTRACE      | Necessary awareness programs have been conducted among the students about competitive examinations through MTRACE |
| 4      | To focus on skill and societal activities among students and faculty members | Proper scheduled have been framed exclusively for extension activities  |



**IQAC COORDINATOR**

CO-ORDINATOR  
INTERNAL QUALITY ASSURANCE CELL (IQAC)  
MAHENDRA ARTS & SCIENCE COLLEGE (AUTONOMOUS)  
KALIPPATTI (PO) - 637501, NAMAKKAL DT,  
TAMIL NADU.



**PRINCIPAL  
PRINCIPAL**

MAHENDRA ARTS & SCIENCE COLLEGE  
(Autonomous)  
KALIPPATTI (PO) 637 501 NAMAKKAL (DT)



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**Kalippatti – 637 501, Namakkal (Dt), Tamil Nadu.**

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

#### **IQAC MEETING - II**

**All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that, IQAC meeting – II to be held on (06.11.2021) at 10:30 A.M. in the IQAC committee room of the college.**

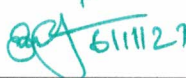
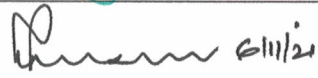
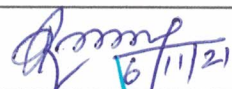
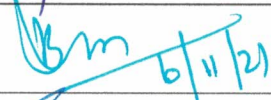

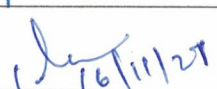





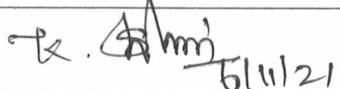
#### **Agenda**

1. Review of previous IQAC meetings dated (07.08.21) and ATR
2. Review of Status of academic and non academic supporting infrastructure facilities along with the suggestion of new disciplines if any.,
3. Status of applied research projects, funds, publications and future plan regarding research.
4. Encourage the departments in order to focus on faculty development programs and allow the students in various competitive examinations and implant trainings
5. Focus on faculty and students enrollment in extension and centric based activities
6. Monitoring and updating Academic and research counseling cell among students and faculty members
7. Review of conducting statutory meeting and their action plans
8. Any other points with the permission of the chair



## Minutes of the meeting

Minutes of the second IQAC meeting held on (06.11.2021) at 10:30 A.M. in the IQAC committee room of the college

| MEMBERS PRESENT |  |                        | Signature   |
|-----------------|--|------------------------|---|
| 1               | Principal, Chairperson   | Dr. S. Arjunan         |  6/11/21   |
| 2               | Administrative Director  | Mr. N. Sampathkumar    |  6/11/21   |
| 3               | Controller of Examinations   | Dr. S. Kumeravel       |  6/11/21    |
| 4               | HOD/Department of Bio Technology                                   | Dr. T. Selvankumar     |  6/11/21   |
| 5               | HOD/Department of Mathematics                                      | Mr. P. Gopalakrishnan  |  6.11.21   |
| 6               | HOD/Department of BBA  | Mr. C. Sasikumar       |  6/11/21   |
| 7               | HOD/Department of Physics  | Dr. V. Hariharan       |  6/11/21  |
| 8               | HOD/Department of CS & A   | Mrs. M. Sumathi        |  6/11/21  |
| 9               | AP, Department of Physics  | Dr. K. Prabakaran      |  6/11/21 |
| 10              | Proprietor and Director ELIES BIOTECH, Erode                       | Dr. S. Arvinth         |  6/11/21  |
| 11              | Deputy Manager, Mahendra Next Wealth India (P) Ltd., Mallasamudram | Dr. Arandram Jayagopal |  6/11/21  |
| 12              | IQAC Coordinator   | Dr.K.Selvaraj          |  6/11/21 |

**The matters were discussed during the meeting**

| S. No. | Suggestions from IQAC  | Action Taken Report   |
|--------|--|---|
| 1      | Submission of Action Taken Report (ATR) was prepared for the meeting conducted on (07.08.21) and their abstract was discussed                          | Action taken report was reviewed of previous meeting  |
| 2      | To have target about R & D activities such as projects, funds, publications and patents  | R & D activities were scheduled and proposals have been applied for various funding agencies                        |
| 3      | To focus on skill based academic activities and extension activities among students and faculty members  | Skill based academic activities performed in all the departments and recorded                                       |
| 4      | Review on the plans regarding the conduction of various research and development activities. Moreover, it has been decided to focus on cell activities | R & D activities were scheduled and proposals have been applied for various funding agencies through concerned cell |

  
6/11/21  
**IQAC COORDINATOR**

**CO-ORDINATOR**  
INTERNAL QUALITY ASSURANCE CELL (IQAC)  
MAHENDRA ARTS & SCIENCE COLLEGE (AUTONOMOUS)  
KALIPPATTI (PO) - 637501, NAMAKKAL DT.  
TAMIL NADU.

  
6/11/21  
**PRINCIPAL**

**PRINCIPAL**  
MAHENDRA ARTS & SCIENCE COLLEGE  
(Autonomous)  
KALIPPATTI (PO) 637 501 NAMAKKAL (D)



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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **IQAC MEETING - III**








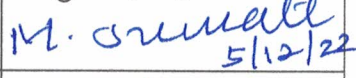



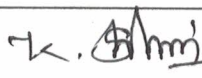
**All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that, IQAC meeting – III to be held on (05.02.2022) at 10:30 A.M. in the IQAC committee room of the college.**

#### **Agenda**

1. Review of previous IQAC meetings dated (06.11.21) and ATR.
2. Action plans for NIRF submission
3. Frame proper structural activities for various programs under various departments
4. Discussion about the effective conduction of internal examinations and model examinations
5. Framing guidelines for examinations and circulate among the students
6. Discussion on to conduct inter and intra college Competition among students by all the departments
7. Action plan to review and create protocols for research and development
8. Focus on to arrange industrial visits, extension activities and social relevant activities by their respective departments.
9. Any other points with the permission of the chair

## Minutes of the meeting

Minutes of the third IQAC meeting held on (05.02.2022) at 10:30 A.M. in the IQAC committee room of the college

| MEMBERS PRESENT |  |                        | Signature  |
|-----------------|--|------------------------|--|
| 1               | Principal, Chairperson   | Dr. S. Arjunan         |  5/2/22   |
| 2               | Administrative Director  | Mr. N. Sampathkumar    |  5/2/22   |
| 3               | Controller of Examinations   | Dr. S. Kumeravel       |  5/2/22   |
| 4               | HOD/Department of Bio Technology                                   | Dr. T. Selvankumar     |  5/2/22   |
| 5               | HOD/Department of Mathematics                                      | Mr. P. Gopalakrishnan  |  5.2.22   |
| 6               | HOD/Department of BBA  | Mr. C. Sasikumar       |  5/2/22   |
| 7               | HOD/Department of Physics  | Dr. V. Hariharan       |  5/2/22   |
| 8               | HOD/Department of CS & A   | Mrs. M. Sumathi        |  5/12/22 |
| 9               | AP, Department of Physics  | Dr. K. Prabakaran      |  5/2/22 |
| 10              | Proprietor and Director ELIES BIOTECH, Erode                       | Dr. S. Arvinth         |  5/2/22 |
| 11              | Deputy Manager, Mahendra Next Wealth India (P) Ltd., Mallasamudram | Dr. Arandram Jayagopal |  5/2/22 |
| 12              | IQAC Coordinator   | Dr.K.Selvaraj          |  5/2/22 |



**The matters were discussed during the meeting**

| S. No. | Suggestions from IQAC  | Action Taken Report  |
|--------|--|--|
| 1      | Submission of Action Taken Report (ATR) was prepared for the meeting conducted on (06.11.21) and their abstract was discussed                              | ATR was reviewed for various activities and proper revisions have been carried out   |
| 2      | To conduct academic and research activities in effective manner  | R & D activities were scheduled and proposals <b>have been applied for various funding agencies through concerned cell</b>       |
| 3      | To brief about NIRF data for the submission based on respective formats  | Data was <b>analyzed and submission process to be carried out for NIRF</b>   |
| 4      | To initiate inter and intra collegiate competitions among students by all the departments  | Various inter and intra collegiate competitions were carried out and the same have been recorded                                 |
| 5      | To focus on conduct seminars, conferences and workshops to make effective contact with eminent academicians  | Research seminars and intellectual property based conferences were conducted in their respective disciplines in effective manner |
| 6      | To enhance the skill based education, the committee members decided to encourage industrial visits and external activities in their respective departments | Skill based academic activities performed in all the departments and recorded  |

*R. S. Srinivas* 5/12/22  
**IQAC COORDINATOR**

**CO-ORDINATOR**  
 INTERNAL QUALITY ASSURANCE CELL (IQAC)  
 MAHENDRA ARTS & SCIENCE COLLEGE (AUTONOMOUS)  
 KALIPPATTI (PO) - 637501, NAMAKKAL  
 TAMIL NADU.

*g. S. Srinivas* 5/12/22  
**PRINCIPAL**

**PRINCIPAL**  
 MAHENDRA ARTS & SCIENCE COLLEGE  
 (Autonomous)  
 KALIPPATTI (PO) 637 501 NAMAKKAL (Dt)



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## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **IQAC MEETING - IV**

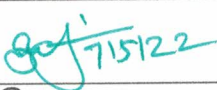

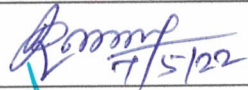

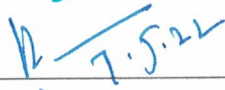


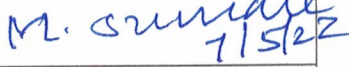

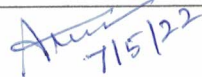

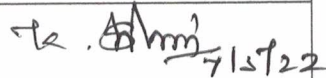
**All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that, IQAC meeting – IV to be held on (07.05.2022) at 10:30 A.M. in the IQAC committee room of the college.**

#### **Agenda**

1. Review of previous IQAC meetings dated (05.02.22) and ATR
2. Focus towards the feedbacks from stakeholders of each discipline
3. Action plan for skill based quality enhancement process for the forthcoming academic year.
4. Action plan for effective conductance of seminars and conferences and other academic activities
5. Discussion on to develop efficacy of all academic and research related cells
6. Any other points with the permission of the chair

## Minutes of the meeting

Minutes of the first IQAC meeting held on ((07.05.2022)) at 10:30 A.M. in the IQAC committee room of the college

| MEMBERS PRESENT |  |                        | Signature   |
|-----------------|--|------------------------|---|
| 1               | Principal, Chairperson   | Dr. S. Arjunan         |  7/5/22                      |
| 2               | Administrative Director  | Mr. N. Sampathkumar    |  7/5/22                      |
| 3               | Controller of Examinations   | Dr. S. Kumeravel       |  7/5/22                      |
| 4               | HOD/Department of Bio Technology                                   | Dr. T. Selvankumar     |  7/5/22                      |
| 5               | HOD/Department of Mathematics                                      | Mr. P. Gopalakrishnan  |  7.5.22                      |
| 6               | HOD/Department of BBA  | Mr. C. Sasikumar       |  7/5/22                      |
| 7               | HOD/Department of Physics  | Dr. V. Hariharan       |  7/5/22                      |
| 8               | HOD/Department of CS & A   | Mrs. M. Sumathi        |  M. Sumathi 7/5/22          |
| 9               | AP, Department of Physics  | Dr. K. Prabakaran      |  K.P. 7/5/22               |
| 10              | Proprietor and Director ELIES BIOTECH, Erode                       | Dr. S. Arvinth         |  Arvinth 7/5/22            |
| 11              | Deputy Manager, Mahendra Next Wealth India (P) Ltd., Mallasamudram | Dr. Arandram Jayagopal |  Arandram Jayagopal 7/5/22 |
| 12              | IQAC Coordinator   | Dr.K.Selvaraj          |  Dr. Selvaraj 7/5/22       |

**The matters were discussed during the meeting**

| S. No. | Suggestions from IQAC   | Action Taken Report   |
|--------|---|---|
| 1      | Submission of Action Taken Report (ATR) was prepared for the meeting conducted on (05.02.22) and their abstract was discussed | ATR was reviewed for various activities and proper revisions have been carried out                                  |
| 2      | To receive feedbacks from stakeholders of each discipline   | Feedbacks on curriculum and syllabus received through online from stakeholders of each discipline                   |
| 3      | To focus for skill based quality enhancement process in all the departments   | Skill based academic activities performed in all the departments and recorded                                       |
| 4      | To focus on awareness programs for beneficial records   | Proper awareness programs were scheduled and performed through extension activities                                 |
| 5      | To improve the efficacy of all academic and research related cells  | R & D activities were scheduled and proposals have been applied for various funding agencies through concerned cell |

  
7/15/22  
**IQAC COORDINATOR**

**CO-ORDINATOR**  
INTERNAL QUALITY ASSURANCE CELL (IQAC)  
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KALIPPATTI (PO) - 637501, NAMAKKAL  
TAMIL NADU.

  
7/15/22  
**PRINCIPAL**

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